

From: "King, Amy" <amy.king@tetrattech.com>
To: "King, Amy" <amy.king@tetrattech.com>
"Carlin, Jayne" <Carlin.Jayne@epa.gov>
Date: 7/23/2018 6:46:52 AM
Subject: Review Draft TD for Deschutes TMDLs & Set Up Kick Off Conference Call, Request for Ballpark Schedule and Estimate

Just updating this for an hour meeting –lots to cover!

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Hi all,

Let's plan to have an official kickoff at 10am pacific on Thursday when I am at the R10 offices. I'm meeting with Jayshika on Wednesday afternoon so perhaps I can talk briefly with Miranda and/or Chris that afternoon to get some additional clarification.

Is it possible for someone to identify a location to meet?

Thanks, Amy

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From: Carlin, Jayne <Carlin.Jayne@epa.gov <mailto:Carlin.Jayne@epa.gov> >  
Sent: Tuesday, July 17, 2018 5:07 PM  
To: King, Amy <amy.king@tetrattech.com <mailto:amy.king@tetrattech.com> >  
Cc: Ramrakha, Jayshika <Ramrakha.Jayshika@epa.gov <mailto:Ramrakha.Jayshika@epa.gov> >; Cope, Ben <Cope.Ben@epa.gov <mailto:Cope.Ben@epa.gov> >; Zell, Christopher <zell.christopher@epa.gov <mailto:zell.christopher@epa.gov> >; Hodgkiss, Miranda <Hodgkiss.Miranda@epa.gov <mailto:Hodgkiss.Miranda@epa.gov> >; Croxton, David <Croxton.David@epa.gov <mailto:Croxton.David@epa.gov> >; Monschein, Eric <Monschein.Eric@epa.gov <mailto:Monschein.Eric@epa.gov> >  
Subject: Review Draft TD for Deschutes TMDLs & Set Up Kick Off Conference Call, Request for Ballpark Schedule and Estimate

Hi Amy,

See attached. Please set up a conference call. Jayshika and I have not discussed who would take the lead on this one yet. She is available after 3 PM on July 24 and I am not available until July 26. You are welcome to ask clarifying questions to Miranda and Chris via email or set up a call before we return to ask clarifying questions.

Looking at the calendars best dates and times with a COR present and including both Chris and

10/24/2018

Miranda:

- \* July 24 at 4 PM (Jayshika)
- \* July 25 at 12 PM maybe (Jayshika)
- \* July 26 at 9-9:30, 10-11 or 12-12:30 (Jayne)

We will need a ballpark estimate for requesting HQ FY19 funds (HQ) and an overall schedule (Our Director) for this project next week. We can just focus the TD on Phase I for a more accurate estimate with Phase II as a placeholder, if that helps.

Thanks and so sorry about the rush on this one.

Jayne

Jayne Carlin, Watersheds Unit  
US EPA, Region 10  
1200 6th Ave, Suite 155 (OWW-192)  
Seattle, WA 98101-3140  
(206) 553-8512  
carlin.jayne@epa.gov <<mailto:carlin.jayne@epa.gov>>

**Technical Direction (TD)**

TSWAP Contract

EP-C-17-046

Task Order 1

**PWS Task(s):** Task 2, TMDL Development  
Task 7, Model Application

**Title:** *Water Quality Modeling and TMDL Development for the Deschutes River, Percival Creek and Budd Inlet Tributaries*

**Date of Technical Direction Discussion or Issuance:** July 2018

**Estimated Level of Effort:** XX hours

**Purpose:** Provide technical and modeling support for the revision of state-developed TMDLs for multiple parameters in the Deschutes River.

**Background, Tasks, Deliverables and Schedule:**

**Background**

There is currently a multi-phase process to address water quality impairments for waters flowing into South Puget Sound. The Deschutes River originates in heavily forested regions of the Bald Hills and flows northward to Capitol Lake, which then flows to Budd Inlet, which connects to Puget Sound. Capitol Lake was formed in 1951 as an impoundment of the Deschutes estuary to create a reflecting pool for the State Capitol building. The Washington Department of Ecology ('Ecology') developed the Deschutes TMDL to address the riverine segments upstream of Capitol Lake and Budd Inlet. The watershed covered in the Deschutes TMDL includes the Deschutes River, Percival Creek, and tributaries to Budd Inlet. It is situated within the boundaries of Thurston and Lewis Counties in Washington and includes the cities or towns of Olympia, Lacey, Tumwater, and Rainier. The TMDL was written to address impairments for bacteria, temperature, dissolved oxygen (DO), pH, and fine sediment. Ecology submitted the TMDL to EPA in 2015, and provided supplemental information in 2017.

EPA took a partial approval and partial disapproval action on the TMDL (comprised of 73 unique waterbody-pollutant pairs) on June 29, 2018. The disapproved portions, listed below, will need to be revised and established by EPA, including the 14 waterbody-pollutant pairs which need to go through public participation.

- Bacteria – 17 pairs (14 of which only need to go through public participation process)
- Temperature – 5 pairs
- DO – 11 pairs
- pH – 3 pairs
- Fine sediment – 1 pair

In this technical direction, the Contractor will provide technical support on revising the TMDLs listed above. Ecology is currently developing a TMDL for Budd Inlet. (b) (5)

**Phase 1****Tasks**

1. The Contractor will set up two initial planning conference calls. The first conference call will include representatives from EPA (see "Contacts" section below) and the Contractor to discuss the project background, scope, goals, schedule, and projected outcomes and outputs. The goal of the first call will be to provide the Contractor with enough information for the Task Order Contract Officer Representative (TOCOR) to finalize the technical direction and begin working on the tasks outlined in this technical direction. The second planning call will include representatives from EPA, Ecology, and the Contractor. The TOCOR will provide the participant list, along with their contact information for this call. The purpose of this call will be to learn from Ecology about their work on the Budd Inlet TMDL, and identify any areas of concern or overlap that we should be aware of during the development of the Deschutes TMDL. Both of these calls will establish a schedule for regular check-in calls with two teams: (1) EPA and the Contractor; and (2) EPA, Ecology, and the Contractor. All contact information is listed below. The Contractor will put together notes from the call summarizing key points, outcomes, and action items.
2. The Contractor will set up regular check-in calls, as described in Task #1. The frequency of the calls will be determined during the initial planning calls. The purpose of the calls with EPA and Ecology will be to check-in on concurrent progress being made on the modeling for the Budd Inlet TMDL and the Deschutes TMDL, share input/output files and model results, and resolve any technical concerns. The check-in calls with EPA will be to discuss draft products, have more in-depth discussions on areas needing more focus, and resolve technical concerns. The Contractor will put together notes from each call summarizing key points, outcomes, and action items.
3. The Contractor will set up a file transfer site for participants to upload data and information.
4. The Contractor will develop a draft TMDL technical approach memorandum. It will include a summary of relevant data and information and recommended approach(s) to revise the existing QUAL2k model and how those data will be used in the updates to the models. The memorandum should provide recommendations regarding the cost and value of updating the model, based on the TMDL revision needs. It should also include the approach that will be used to revise the disapproved segments of the TMDL (i.e. how the loading capacity and wasteload and load allocations will be determined). The Contractor will address a maximum of one set of comments and finalize the technical approach memorandum.
5. The Contractor will develop a Quality Assurance Project Plan (QAPP) for the water quality modeling work. Depending on the data needs determined during or after the development of the technical approach memorandum, the Contractor may also need to develop a QAPP for data collection. The Contractor will address a maximum of one set of comments on each QAPP and finalize the QAPP(s).

**Phase 2 (tentative)**

6. Based on the process outlined in the technical memorandum, the Contractor will use the existing base steady-state QUAL2k model (already calibrated) as a starting point for developing new TMDL loading capacities, load allocations, and wasteload allocations. The Contractor should prepare a summary of the model outputs, including tables, figures, and other relevant outputs that document

(b) (5)

the application of the model and the TMDL loading analyses. The Contractor should provide this summary as an appendix to the TMDL, which will undergo public review along with the TMDL. The Contractor should be prepared to provide EPA with any requested model input/output data and/or an organized model package upon EPA's request. The Contractor will address a maximum of two sets of comments from EPA and finalize the modeling analysis summary. The updates to the model will include the following:

| Symbol | Count |
|--------|-------|
| (      | 10    |
| b      | 9     |
| )      | 3     |
| (      | 1     |
| 5      | 1     |
| )      | 4     |
|        | 4     |
|        | 2     |
|        | 3     |
|        | 3     |
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|        | 10    |
|        | 3     |
|        | 4     |
|        | 9     |
|        | 1     |
|        | 10    |
|        | 2     |

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7. The Contractor will revise the existing TMDL document, updating the relevant information and writing sections where there was TMDL information missing. (b) (5)

| Device Type                | Percentage of Respondents |
|----------------------------|---------------------------|
| Smartphone                 | 100%                      |
| Tablet                     | 99%                       |
| Laptop                     | 98%                       |
| Desktop Computer           | 97%                       |
| Smartwatch                 | 96%                       |
| Smart TV                   | 95%                       |
| Smart Speaker              | 94%                       |
| Smart Home Security System | 93%                       |
| Smart Thermostat           | 92%                       |
| Smart Light Bulb           | 91%                       |

| Government          | Percentage |
|---------------------|------------|
| Current government  | 85%        |
| Previous government | 15%        |

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***Deliverables and Schedule***

| Task                                                      | Deliverable                                                                                                                                                                               |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 & 2. Kick-off conference call and check-in calls        | Call notes summarizing key points, outcomes, and action items                                                                                                                             |
| 3. File transfer site                                     | A site that can be viewed and used by EPA, Ecology, and the Contactor to share files.                                                                                                     |
| 4. Technical approach memorandum                          | Draft and final technical approach memorandum, including a tracked version to show how comments were addressed.                                                                           |
| 5. QAPP for modeling; QAPP for data collection (optional) | Draft and final QAPP(s), including a tracked version to show how comments were addressed.                                                                                                 |
| 6. QUAL2k modeling                                        | Summary of updated model results and outputs as an appendix to TMDL document.                                                                                                             |
| 7. TMDL report                                            | Revised TMDL document, including two drafts and one final, with tracked versions to show how comments were addressed. Response to comments document, as an appendix to the TMDL document. |

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As the EPA Task Order Contract Officer Representative (TOCOR), I have considered the sensitivity of any information generated by this TD. The following applies:

[X] I have no reason to believe that any sensitive information will be generated as part of this TD  
 [ ] I have reason to believe that sensitive information will be generated as part of this TD. The following safeguard measures shall be implemented: N/A

[X] This TD does not include additional work outside the scope of the task order.

**Contact Information:**

***EPA TOCOR***

Jayne Carlin  
US EPA, Region 10  
1200 6th Ave, Suite 900 (OWW-134)  
Seattle, WA 98101-3140  
carlin.jayne@epa.gov  
(206) 553-8512

***EPA Technical Contacts***

Miranda Hodgkiss – Lead on TMDL development  
US EPA, Region 10  
1200 6th Ave, Suite 900 (OWW-192)  
Seattle, WA 98101-3140  
hodgkiss.miranda@epa.gov  
(206) 553-0692

Chris Zell – Lead on modeling analysis  
US EPA, Region 10  
1200 6th Ave, Suite 900 (OWW-192)  
Seattle, WA 98101-3140  
zell.christopher@epa.gov  
(206) 553-1353

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